



SUMMER CAMP 2026



Action & Adventure

<http://www.wbacademy.com> (Search Summer Program)

**New this year!! Each Camp will have an Action Theme!
(Soccer, Basketball, and Karate/Self Defense:
Special trips and organized play/instruction by professional
coaches and instructors.)**

**Remember, you can choose one camp, two camps or the
entire summer. Plan your summer based on your needs.**

Our summer camp is designed for all students who have completed Kindergarten through age 13. This summer we are offering 4 camp options for your convenience: Full Summer Camp or the choice of 3 different 3 Week Camp Sessions. The full summer package will be 12 weeks long beginning on Monday, June 8, 2026 through Friday, August 28, 2026.

1. **Full Summer** = All 12 weeks of care \$185 /week + Activity Fee \$520
(This summer is one week longer than usual based on calendar.)
2. **Camp A** = Monday, June 15, 2026 through Friday, July 3, 2026 – 3 weeks of care (Small Wonders/Wilkes-Barre Academy will be closed Friday, July 3rd for the holiday)
@\$185 / week + Activity Fee \$190
Action Theme: Soccer 
3. **Camp B** = Monday, July 13, 2026 through Friday, July 31, 2026 – 3 weeks of care @ \$185 / week + Activity Fee \$190
Action Theme: Basketball 
4. **Camp C** = Monday, August 3, 2026 through Friday, August 21, 2026 – 3 weeks of care
@ \$ 185 / week + Activity Fee \$190
Action Theme: Karate & Self Defense 

Sign & Return: Choose Your 2026 Summer Program Below.

Space is limited, spots are on a first come first serve basis. Return your completed packet asap, and pay activity fee to complete registration. You will be billed in FACTS for the Activity Fee on April 29th.

We offer space to Wilkes-Barre Academy families first and will allow outside/public registration starting April 28th, 2026. It is strongly recommended that you reply before this date as we expect to fill up quickly.

Tuition/week for All \$185 per week (up to 9.5 hours per day Monday through Friday)

Please indicate which camp you choose for your child + activity fee:

_____ **Full Summer Camp Package** - \$520 Monday, June 8, 2026 through Friday, August 28, 2026 Full camp enrollment comes with one week of unpaid vacation time for Wilkes-Barre Academy students. Notify Laura Cackowski in the office of vacation use two weeks prior to using. This is a fully committed contracted program of 12 weeks of care that your family would be responsible for if a vacation week isn't taken, 11 if a vacation week is used.

_____ **Camp A** - \$190 Monday, June 15, 2026 through Friday, July 3, 2026

_____ **Camp B** - \$190 Monday, July 13, 2026 through Friday, July 31, 2026

_____ **Camp C** - \$190 Monday, August 3, 2026 through Friday, August 21, 2026

Contact Laura Cackowski in the office with any billing questions. cackowski@wbacademy.com

Student Name: _____

Parent/Guardian Signature: _____

Printed Parent Guardian Name: _____

Parent Signature – Understand Technology Policy: _____

Primary Parent Email: _____ Phone: _____

Camp Selected: _____ Amount to be Paid: _____

Child's Current Grade: _____ Child's Age: _____

Remember, every child will receive **one** camp t-shirt which is included in the activity fee. Camp shirts must be worn on Wednesday and some Thursday trips. An extra shirt may be ordered for an additional \$12.

Please check here if you wish to order an extra shirt. _____

Please circle child's T-shirt size: Youth Small (6-8) Youth Medium (10-12) Youth Large (14-16)

Adult Small

Adult Medium

Adult Large

Adult X-Large

Thank you for choosing our Summer Program as your daycare provider for the summer. To establish a clear understanding between the daycare provider and the client, we are submitting the following policies for your review. Please acknowledge your acceptance of these policies by signing this contract. The signed agreement explains all facets of service offered in exchange for a childcare fee. Please save/scan/copy for your records and future reference.

THE SUMMER PROGRAM POLICIES ARE AS FOLLOWS:

- The building opens at 6:30 A.M. and closes at 5:30P.M., daily (Monday through Friday) not to exceed 9.5 hours per day. We are a secure building. All families are required to purchase a swipe card for entry.
- We maintain and supervise the center according to our licensing agency, the Department of Public Welfare.
- We staff with First Aid and CPR certified personnel who attend a minimum of twelve (12) hours of mandatory on-going training each year.
- We contact the parent when your child becomes ill or injured, as well as provide a written report of the same occurrence.
- As a courtesy, we will email parents indicating imminent contagious disease. Please check email daily.
- We follow a traditional discipline policy. Staff will verbally redirect children as an initial response to negative behavior. Continuing or aggressive negative behavior may result in a timeout in a chair near the teacher's desk. This allows for closer supervision of your child while he/she is regaining control of his/her behavior. Staff will meet with parents to address ongoing behavior problems. Staff does not use physical punishments at any time. A Behavior Incident Report may be used to document ongoing negative behavior.
- We exercise the option to terminate service with a client under the following circumstances: non-payment of tuition, abuse of children/staff/property, disruptive or dangerous behavior, the center's inability to meet your child's needs, and/or continued violations of center policies. Cause of termination includes – Public Defamation of Business/Staff/Policies, including but not limited to social media platforms, forums, parent groups, public events, etc. We will notify client, in writing, two weeks prior to termination of services. NOTE: The client is responsible to pay for services during this two-week period.
- Authorized Individuals: Only authorized individuals can pick up children. These individuals can be listed on the emergency contact form. If someone other than the individuals listed needs to pick up, the parent should call the office with the full legal name of the individual picking up their child. Identification Verification: Parents and authorized individuals will need to provide photo ID upon arrival for pick up. Staff will cross check the ID with the child's authorized list to ensure compliance.
- Full time Summer Camp Wilkes-Barre Academy student (completed Kindergarten and up) have the benefit of getting one-week unattended at no charge. Laura must be notified by parent at least 2 weeks prior to chosen week off.
- Parents pay a weekly fee of \$185 to maintain contracted services regardless of attendance. Absenteeism for vacations, quarantine due to outside exposure, sickness, weather, holidays, etc. does not constitute a reason for non-payment. Weekly fees are billed through FACTS and are automatically deducted on Monday of each week. Parents must have FACTS account set up with auto-pay.
- Activity fees are collected separate through FACTS and prior to the start of Summer Program. This non-refundable payment is separate from weekly child care fees and must be paid in full upon invoice.
- Parents pay a \$20.00 insufficient funds/returned check fee to FACTS. FACTS can be reached at 1-866-441-4637.

- Parents must inform the school by 8:30 AM if your child won't be attending for the day. We cannot hold the bus on trip days.
- Parents should respect staff by arriving and picking up at the contracted times. Parents who pick up at 5:30P.M., or later will be charged a \$1.00 per minute late fee. This fee is paid directly to the staff person who stays late with your child.
- If not already on file, parents provide, within 30 days of enrollment, a current Health Appraisal. Once a health appraisal has been completed, following a child's sixth birthday, a new health appraisal will be due every two years.
- Parents should provide health insurance for your child. It is cost prohibitive for us to carry individual health insurance on each child. We do offer supplemental school accident insurance each September to which parents may subscribe at their expense.
- Parents should update emergency contacts/parent consent information (online emergency form) as needed.
- Children should remain home when sick for his/her benefit and to minimize the risk of exposing other children to the illness. Contact the center each day to report your child off when needed.
- Parents should complete the classroom Medicine Log daily to indicate needed medications and instructions for using. All medicines must be labeled with the child's name and dosage. Medicines must be taken home DAILY.
- Parents must provide a doctor's note, at our discretion, to re-enter the center after contracting a contagious disease or an illness which causes your child to be absent for three (3) or more consecutive days.
- Staff/Office must be notified immediately if lice is detected on your child. Affected children will not be permitted to return to camp until all nits/lice have been removed with proper treatment. A doctor's note stating your child is completely free of nits/lice will also be required to return.
- Each room has a check list of their students, and upon pickup, each child is marked off the list. It is your Responsibility to let staff members know that you are taking the child at the end of the day. Again, please confirm with a staff member that you are taking a child. Also, staff must be informed if someone besides the parent or regular pickup person will be picking up at time of drop off in the morning of that said day.
- The Kingston Community Pool requires all guests to have a parent/guardian complete a waiver form and provide a copy of their ID card prior to pool entry. Please complete the attached waiver form and provide a copy of your photo ID with camp registration and policy letter. While enrolling your child in our Summer Program, each parent must sign an agreement between Small Wonders and themselves, as a part of the application for services. We provide childcare in return for the daycare fee.

The agreement reads as follows: _____ (Parent/Guardian Signature) has agreed to pay the weekly fee of \$__185_____ for services payable by automatic deduction through our billing portal FACTS. Camp will be billed by Summer Payment Plan with the exception of a single three week option. Payment plans are subject to FACTS fees charged per plan directly to family by FACTS. Families are required to choose a payment plan. An invite will be emailed after policy is turned in.

Summer Program is affiliated with Small Wonders Day Care School, a private center offering daycare and educational services for infant through Prekindergarten children. Small Wonders is an equal opportunity childcare facility and will not discriminate on the basis of race, color, national origin, sex, age, religion, or handicap in its activities, programs, or employment practices.

SIGN & RETURN REQUIRED FROM: Kingston Community Pool- Guest Liability Waiver + Copy of License

Prior to being permitted access to the facility, the following liability waiver must be signed by all adult guests, as well as by an adult on behalf of minor dependents, or minors under their supervision.

In consideration for being permitted use of the Kingston Community Pool and for being allowed to participate in Kingston Community Pool activities, the undersigned adult agrees on behalf of themselves and any minors under their supervision:

1. To make use of the Kingston Community Pool with full knowledge that such use could result in potential injury or personal property damage.
2. To assume all risks and responsibilities associated with any injuries or person property damage suffered while at the Kingston Community Pool.
3. To fully and completely release the Kingston Community Pool, Municipality of Kingston, its departments, employees, agents and volunteers from all claims, liabilities, or actions for any injuries to me, injuries to minors in my care, and/or loss or damage to my personal property or the personal property of any such minors arising from our admission, use, and participation in any activities at the Kingston Community Pool.
4. To indemnify and hold harmless the Kingston Community Pool, Municipality of Kingston, its departments, employees, agents, and volunteers for personal injury or property damage to other parties caused by intentional or reckless acts committed by the undersigned adults, minors, or guests named below while using or participating in any activities at the Kingston Community Pool.
5. That I am solely responsible for furnishing medical or other insurance to cover any expenses related to any such personal injuries or property damage.
6. That I have reviewed the rules of the Kingston Community Pool and agree to comply with the rules.
7. That the staff of the Kingston Community Pool has the right to enforce the rules of conduct and to remove guests from the premises on a temporary or permanent basis for failure to comply with the rules. Guests are not entitled to receive a refund after such removal.
8. To provide a certified birth certificate, ID, or other approved proof of age and residency. No child under the age of 18 will be permitted into the facility without this waiver being completed by a parent or legal guardian.

Person(s) covered by this waiver:

Head of Household #1 Name	Date of Birth	Head of Household #2 Name	Date of Birth
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Child's #1 Name	Date of Birth	Child's #2 Name	Date of Birth
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Child's #3 Name	Date of Birth	Child's #4 Name	Date of Birth
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Head of Household Signature	Address
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Parent/Guardian Phone Number	Parent/Guardian Email
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Municipality of Kingston Staff Signature	Date
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Don't forget to include a copy of your photo ID. It is part of Kingston Pool's Waiver form and children will not be granted admission to the Kingston Pool without it. The waiver and photo id copy must be provided yearly :)



Sign & Return:

Camp Chaperone Sign Up 2026

During our summer camp, we invite parents to volunteer as chaperones for our field trips and at the local pools. Parent chaperones are very much appreciated. These parents will help out with a small group of children or help the group as a whole.

Below is a listing of the trips and the costs of each. Please fill out and return with your child's registration form. All fees will be charged through FACTS in addition to the activity fees. Please note that bus space is limited so parent chaperones will have to provide their own transportation.

ALL FEES ARE NON-REFUNDABLE.

Please notify staff as soon as possible if you are unable to attend a trip you selected to chaperone. Also, please give staff at least one week notice if you intend on signing up to chaperone a trip.

Chaperone Camp A Trip: Please specify total number of adults attending.

_____ Cost \$15 Montage – Thursday, June 18, 2026 – 9:30-5:30

Chaperone Camp B Trip: Please specify total number of adults attending.

_____ Cost \$15 Montage – Thursday, July 16, 2026 – 9:30-5:30

Chaperone Camp C Trip: Please specify total number of adults attending.

_____ Cost \$15 Montage – Thursday, August 6, 2026 – 9:30-5:30

Number of Trips You Will Be Chaperoning: _____

Total Cost for Chaperones \$ _____

Child's Name: _____ Date: _____

Parent Name/Signature: _____

Summer Camp Activities

In addition to our ACTION THEMED ACTIVITIES:

Mondays – We will have fun in the sun in our sprinklers and taking part in other numerous outdoor sport themed activities weather permitting. We ask that children bring an extra swimsuit, towel, sunblock, and water shoes every Monday and take home on Fridays so that we may enjoy as many outdoor water activities throughout the week as possible.

Tuesdays - We will have a fantastic time alternating between Frances Slocum Pool (6/16, 6/30, 7/14, 7/28, 8/4 and 8/18) and the Kingston Pool (6/9, 6/23, 7/7, 7/21, and 8/11). The bus leaves at 11:30 A.M. and will return around 4:30 P.M. Children should arrive at camp wearing swimsuits, sunblock, and slip-on shoes. Don't forget to bring your swim bag containing your towel, extra sunblock, water, and snack. Watch for dates announcing the start dates for swimming. Don't forget to complete your Kingston Pool Waiver Form and to provide a copy of your Photo Id. Both are required by the Kingston Pool to enter. This must be done yearly.

Wednesdays – We will have a terrific time alternating between roller skating at Rollaway in Dallas (7/1, 7/29, and 8/19) and bowling at Chacko's in Wilkes-Barre (6/17, 7/15, and 8/5). A snack will be provided at both places. Socks must be worn to participate in these activities. Children are welcome to bring their own skates if they would like. The bus leaves at 12:45 P.M. and will return around 4:15 P.M. The Wednesdays that we are at the center will be spent engaging in sport themed active play. Camp shirts are required for these trips.

Thursday Water Park Trips – Montage Water Park in Scranton PA 9:30-5:30 (6/18, 7/16, and 8/6)

Children must arrive wearing swimsuits, sunblock, and slip-on shoes. Don't forget to bring your swim bag containing your towel, extra sunblock, water, and snack. Camp shirts are not required for these trips. Dates and times are subject to change depending on the weather.

Thursday Sport Themed Trips – Trip locations and times to be announced. Camp shirts will be required for these trips. (7/2, 7/30, and 8/20)

Other Thursdays – Will be spent preparing special snacks and enjoying sports themed fun.

Fridays – We will spend some time doing arts and crafts like friendship bracelets and melty beads. Children are welcome to bring some toys from home. Children may bring an electronic device (no cell phones and no internet connection allowed) Please read the technology policy under **Important Camp Information** for all rules and regulations. Free time will be spent outdoors.

Important Camp Information

Always check our monthly calendars, classroom doors and text alerts for detailed information pertaining to all activities and field trips.

- You will receive reminders through our text system. Our reminders will always use the word **camp**. **Be sure to text yes to 79041** to receive reminders and EMERGENCY INFO.
- Camp shirts must be worn on all Wednesday trips and Thursday trips not involving water. The cost of your camp shirt is included in the activity fee. T-shirts will be distributed on the second day of camp. **Please write your child's full name on the tag to alleviate the problem of lost shirts.** Lost shirts may be replaced for a fee of \$12 depending upon size availability.
- **Please don't be late.** The bus cannot wait for late students. We have a schedule we must stick to in order to keep our reservations at some locations. Please be prompt. It is best that children arrive at least 20 minutes before departure time to allow for lunch counts, bathroom breaks, head counts, and group adjustments.
- Children should bring only disposable items that can be fully disposed of after lunch on trip days. If bringing a lunch, you must also bring a beverage. Names should be clearly marked on bags and water bottles. Lunches from home are not stored in a cooler and are the responsibility of your child.
- No medications, except for inhalers and/or epi-pens, will be taken on field trips. Please adjust the time medications are given at home.
- A questionnaire for parent volunteers who wish to attend field trips is attached. Due to limited space on each bus, parent volunteers are asked to drive their own vehicle or to car pool with other parents. Please refer to the questionnaire and sign-up sheet to determine the price of each trip for chaperones. Parents are also welcome to accompany us to the pool on Tuesdays. Please be courteous to staff and notify them if you are no longer able to attend a trip you signed up for. You will only be considered a chaperone after questionnaire/sign-up sheet has been turned into office.
- Please be considerate toward our staff members. If you need to pick your child up from an off-site activity (bowling, swimming, skating, etc.) please inform your child's teacher in the morning prior to leaving the building, not a parent volunteer. This will alleviate confusion when departing.
- Spending money is allowed on Thursday trips only. When sending money, please use your judgment. Children only use spending money for a small snack or drink. Children should not be using spending money to purchase lunch. Spending money is never necessary. Children's spending money should be packed in their swim bags. For children who cannot hold their own money, please send money in an envelope labeled with your child's name for staff to hold. Staff will not hold unlabeled money. Do not feel the need to overspend. It is strongly suggested you send a small snack and beverage for your child on trips days. Snack bar lines are unpredictable and sometimes do not work within our time limits. We do not use snack bars or allow spending money at skating, bowling, or the local pools.
- Children will need to have a refillable water bottle every day.
- **All students are required to attend the off-site activities (field trips, recreational activities, etc.) each day. All staff members attend these off-site activities. No one can be left behind in the center. If you do not want your child to attend a particular off-site activity, he/she may not attend the center that day.**
- All children must ride the bus to field trips. This allows the entire group to arrive together and avoids the problems that arise when a chaperone gets lost or separated while on route to a trip.

- Lunch and breakfast cards will be available and charged through FACTS, any unused funds will be refunded at the end of our program. Request cards through the office or email cackowski@wbacademy.com. Cards from the school year do not apply to summer program.
- **Technology Policy** – Children may only bring age-appropriate electronic devices on Fridays. Send items at your own risk. Please limit the number of games children bring. One or two games is more than enough. Small Wonders/Wilkes-Barre Academy will not be financially responsible for lost or broken devices or games. Label everything with your child's name. **Electronics may not have their own internet connection. Cell phones are not permitted any day.** Children are not allowed internet access during summer program. Furthermore, children are not allowed to take pictures, videos, or audio recordings of any individual as this is a privacy violation. Children are not permitted to charge devices using wall outlets. Please charge devices before arriving at camp. Electronics may only be used during scheduled electronic times not to exceed an hour per morning and an hour per afternoon. Children not following policy will no longer be permitted to bring electronic devices.

Useful Daily Reminders

- Please label everything that your child brings to camp. Swimsuits, towels, clothing, sunblock, water bottles, toys, games, etc.
- Apply sunblock every day before camp.
- Refillable water bottles are required. Please label with name.
- Children should bring a snack and beverage daily.
- Spending money is only permitted on Thursday trips but never necessary.
- Please inform staff of vacations or absences by 8:30 A.M. daily or asap for our Thursday trips.
- Notify staff at least 20 minutes before departure time if your child will be dropped off late to an off-sight activity so that they can be included in our count.
- We cannot hold the bus for anyone. Children should arrive at least 20 minutes before departure time to allow for lunch count, bathroom breaks, head counts, and group adjustments.
- Follow arrival times for trips but be patient as bus safety is our priority. Traffic/construction may cause delays in arrival times. We will send a text alert if this were to occur.
- School lunches must be ordered by 9:00 A.M. Please call to order if your child will arrive later (570-823-7574). Lunches are made to order and may not be available for late arrivers.
- **The Kingston Community Pool requires all guests to have a parent/guardian complete a waiver form and provide a copy of their photo ID card prior to entry. This should be completed before the start of summer camp and turned in with camp forms.**

Tips for Field Trip Chaperones:

The purpose of this letter is to inform all parents of the important role chaperones play on field trips. While on field trips, all chaperones are assigned a specific group of children, for whom they become responsible. Staff does their best job to separate children according to their interests and abilities. It is up to the chaperones to monitor the child's safety and security during these trips.

1. Always make sure your assigned children are within easy access. **DO NOT** leave them unsupervised. This includes water parks. Do not go on a slide and leave them unattended. If all children do not want to go on a slide, please remain with the children who are not on the slide. If you are an adventurous person who likes to go on all slides, partner up with another chaperone. This allows one chaperone with the children at all times. Please be considerate and take turns.
2. Treat all children equally. If you have a relative in your assigned group, please do not buy presents and food for your child that other children are unable to obtain. The best way to treat everyone in your group fairly is to remember... is spending money permitted on this trip, please stick to limits assigned by staff. If spending money is not permitted on a particular trip, please do not give your child spending money. This causes much confusion and hurt feelings for other children in your group.
3. It is always important to be aware of what the children in your group or the group in general are doing. Please be alert at all times. Accidents can happen anywhere.
4. Please note that bus space is limited so parents are asked to drive their own cars. We always suggest carpooling for these trips. Bus space is reserved for children and staff only.
5. Never send a child on an errand for you... not even to get another staff member. The children are not responsible for this task. It removes them from your view which can put them in an unsafe situation.
6. Be an active listener. The field trips are designed to be fun for all children in your group. Please listen to their requests, and try to be accommodating. If the children have fun, odds are you will too.
7. Please be prompt and respectful of meeting times. We really try our best to remain on schedule.
8. All groups must remain on the premises of the scheduled trip.
9. If your schedule changes and you can no longer join us for a trip, please let staff know as soon as possible.

We would like to thank all of our chaperones. Remember... you are responsible for the children in your assigned group. Treat them as you would want your child treated. Enjoy your day with us!





Swim Buddies Needed



The state requires us to hire an additional lifeguard and swim buddies for any swim trip attended. We are currently looking for individuals 16 and older to swim with us on these trips for extra supervision.

Swim Staff must be at least 16 years of age and will be paid \$30 a day for shorter trips and \$50 a day for longer trips. An additional bonus will be available for returning swim staff. Admission to all activities will be covered by Small Wonders. Swim staff will be expected to swim with, play water games with, and to watch a small group of our children while at the pool and water park.

Hours: 12:30-3:30 every Tuesday at the Kingston Pool or Frances Slocum Pool, and Thursday trips on 6/18, 7/16, and 8/6 (9:30-5:30)

Swim Buddies that attend all 14 swim activities will receive an additional bonus of \$50 at the completion of summer camp.

**For details, email
summer@wbacademy.com :)**